

fixed. If at any time the consumer is found to be exceeding quota fixed the MD shall be reset immediately and appropriate action taken.

- b. The officer who inspects the service should enter the check reading in the consumer card and should authenticate it. If at a later date, it is found that the inspection officer has failed to detect/record the exceeding of quota, action should be taken against the officer.
- c. Besides, Surprise Inspection Squads may also be formed in each Division and they shall undertake surprise inspection of HT/LTCT/LT industrial and commercial services of other Division so as to ensure that the industries are operating with their quota.
- d. MD need not be reset if the quota is found not exceeded except at the time of taking monthly meter reading.
- e. A weekly report shall be sent by the SE/EDC to CE/Commercial indicating the details of cases where the quota is found exceeded and the action taken thereon.
- f. During peak hours HT/LTCT industrial and commercial consumers are to be instructed to switch off their centralized air-conditioners and should avail only lighting loads with minimum necessity for their security purposes. This should be checked by Surprise Inspection, with reference to the quota fixed.
- g. The details of base demand and energy quota fixed in respect of each HT services shall also be furnished immediately to CE/Commercial.
- h. In addition to the above, a monthly return on the consumption of energy for each HT/LTCT services coming under the purview of power cut shall be sent to CE/Commercial containing the following details. This return may be sent every month from November 2008 onwards till the power cut is lifted.
 - i. Average monthly consumption during 2007-2008
 - ii. Average monthly consumption during peak hour for 2007-2008
 - iii. Monthly consumption during the billing month after power cut is introduced.
 - iv. Monthly consumption during peak hour in the billing month after power cut is introduced.